

REOPENING STRATEGY FOR FIRST BAPTIST CHURCH, CRESCENT CITY, CALIFORNIA.

Phase 1 (Current Status)

Sunday Services will be Live Streamed via Facebook each week. Only essential staff and volunteers will be present to produce the Live Stream. This will include the musicians, the Pastor, and a two-person technical crew. The team will try and practice social distancing as much as possible and will regularly report to the Pastor any possible contacts with COVID-19. If any of the team have a potential exposure they will not return to their position until they have voluntarily self-isolated for 14 days.

Wednesday Bible Study will be provided via Zoom each week. There will be no in-person gathering for the mid-week service.

The Church Office will be open on a limited basis. The Pastor will continue to be in the office and take phone calls, but the office will be closed to the general public. The volunteer treasurers will come to the office once a week to handle the Church accounting and deposits. When more than one volunteer is in the office, they will wear masks and practice social distancing as much as possible. The volunteers will report regularly to the Pastor any possible contacts with COVID-19. If the Pastor or any volunteer has a potential exposure they will not return to the office until they have voluntarily self-isolated for 14 days.

Phase 2 (Target Date: June 21, 2020)

When approved by the State and County Public Health Officer the Church will open for limited in-person services. Services will be limited to the Sanctuary only. The Church will not permit more than 25% occupancy in the sanctuary or 100 persons whichever is smaller. The Church will continue to provide Live Stream services and a mid-week Zoom Bible Study. Congregants who are 65 years or older, or those who have health conditions that make them high risk will be encouraged to continue to use the remote services options. The guidelines for the mid-week service and the office will continue as described in Phase 1.

The in-person service will be conducted under the following guidelines:

- All individuals will be screened at the door with a non-touch infrared thermometer and/or with a simple questionnaire asking if they have been sick, had any symptoms, or any possible contacts with COVID-19 in the last 14 days. If anyone answers, "yes," they will be politely asked not to join us until they report a 14 day window without any symptoms or verify that they have tested negative for the virus. Prior to entering the facility all individuals will be asked to use hand sanitizer.
- All individuals will wear a mask upon entry into the facility. For those who do not have their own mask one will be provided. Congregants will be instructed that the masks must remain on throughout the duration of the service. Any individual who is unable to wear a mask because of a recognized health condition will be accommodated and seated in an area that provides them extended separation from others. These individuals will be allowed to enter and leave in a manner that allows for extended social distancing.
- Social distancing of at least 6 feet will be maintained during the service. This will be accomplished by using alternating pews and ensuring that only immediate family or household units sit together. Attendees will be asked to remain in their seating area for the duration of the service and to not congregate in groups within the facility, always striving to maintain social distancing.
- Children will remain with their family or guardians throughout the service. There will be no children programs during Phase 2. The nursery will not be staffed, but it will be available to parents who need to use it for nursing, feeding, changing diapers, etc. Social distancing will be required if more than one person has need of the nursery.

- The Pastor, and musicians that have been a part of the virtual services during Phase 1 will wear masks while on the platform prior the primary seating area being opened to congregation and will keep the masks on throughout the service. Social distancing will continue to be employed on the platform as much as possible.
- The offering will be taken through an offering box located in the back of the sanctuary. The offering will be removed following the service, placed in a sealed bag, and locked in the office. The envelopes, cash, checks, etc... will remain in the bag until removed by the treasurer on Tuesday.
- All hymnals, pens, and other items that are difficult to clean regularly will be removed from the sanctuary.
- Communion will be pre-set, or pre-packaged and administered by the Pastor and a volunteer one group at a time to each family or household unit.
- There will be no food or drink services provided but individuals will be encouraged to bring their own water with them.

The following cleaning and disinfecting protocols will be followed regarding the facility:

- Prior to every use of the facility all hard surface areas will be cleaned and disinfected. This will include, but not be limited to all door handles, the exposed wood ends of the pews, and tables.
- All bathrooms will be fully cleaned and disinfected prior to each use. In addition, bathrooms will provide non-touch soap dispensers, and automated non-touch paper towel dispensers.
- When weather allows windows will be opened to allow for fresh air during the services. If weather allows windows will be opened to recirculate fresh air into the facility after the services during the cleaning procedures.
- Because there are multiple groups that may use the sanctuary these protocols will be applied immediately after a service concludes. Any group that uses the facility must abide by all the guidelines and protocols set forth in this plan.

Training and Equipping of Volunteers:

As a part of the Phase 2 Re-Opening Strategy enough volunteers will be trained to facilitate the services. This will include, but not be limited to:

- The **Welcome Team** who will greet and screen individuals entering the Church. They will be prepared to make the appropriate inquiries as well as provide guidance to those who may have questions regarding COVID-19. They will be instructed on what appropriate PPE they will wear and how to appropriately distribute masks and any other materials without cross-contamination.
- The **Cleaning Team** will ensure that the facility has been appropriately cleaned and disinfected. They will be instructed on the appropriate PPE that they will wear, as well as the proper cleaning techniques and supplies required.
- **Service Monitors** will be trained to evaluate the facility prior to services and will monitor the in-person services to ensure that all guidelines and protocols are being followed. There will always be at least one designated Service Monitor when in-person services are held.

Communication to the Congregation and the Public

The Church will provide clear communication on the guidelines and protocols required for in-person gatherings. This will include but not be limited to: Facebook posts, Updates on the Church Website, Individual contacts with members, and appropriate signage throughout the facility. In addition, the Church will make available to those who attend information and resources related to COVID-19.