

First Baptist Church
1st Quarter Business Meeting Minutes
October 12, 2022

1. Call to Order

1.1 Minutes & Meeting Materials from July 20, 2022 meeting were posted on the bulletin board and on the Church Website.

2. Reports

2.1 Ministry Updates

A. Del Norte Mission Possible—A report was not available at the meeting but was received afterwards. The letter from Project Director Daphne Cortese-Lambert is attached to the minutes.

B. Celebrate Recovery—CR continues to meet weekly. A hot meal is provided at Foursquare. Worship and small groups are held at First Baptist. The Landing, which is a Youth program is growing. The Youth and their leaders come to FBC for worship and then return to Foursquare for their group time. CR continues to work on establishing a children's program centered on the same principles as the Adult and Youth. In the meantime, childcare is being provided at Foursquare.

C. Men's & Women's Ministries—The men have resumed having a monthly men's breakfast on Saturday and a once-a-month fellowship on Friday. Attendance has been good at both. The ladies have resumed meeting once a month on Thursday for fellowship. They are using the RightNow Media study "God's Unbreakable Promises" for their meetings. Attendance and participation have been good.

D. Del Norte County Fair Christian Concert—FBC was the only church to sponsor the Thursday night Christian concert with Austin French. I committed to Fair Director Kim Floyd that we remain committed to bringing Christian artists to the Fair and will continue to sponsor the event and consider increasing our sponsorship. I also indicated that our praise team would be willing to do the opening for the concert next year.

E. Vacation Bible School—We had 9 children attend VBS this year. Our theme was "Put on the Full Armor of God." All who participated felt this was one of the best VBS' they had been a part of. Three of the children who attended have made professions of faith and been baptized.

2.2 Financial Reports

Pastor Blake reviewed the 1st Quarter financial reports. We have kept expenses below our income, but we are approximately \$4000 below budget in giving. Jorge Galindo made a motion to approve the report, and Bob Blienser 2nd the motion, motion passed

2.3 Attendance Report

We averaged 11 in our small groups during the quarter. This includes the children and the children's leaders as well as the adult discussion group. We have seen a steady decline in the number of those participating over the last year. We averaged 44 for in person worship during the quarter. In addition, we averaged 11 online attendees. We have seen a decline in the online attendance. We are now comparing the Facebook Insights Data to those who "comment" or leave an impression during the Live Stream. Hopefully this will give us a better idea of the number of viewers we are having.

2.4 Membership Report

We had two more baptisms this quarter: Amara Magnuson and Jace James. This brings our total to seven in 2022. We will have another baptism this Sunday: Nathan Wells. In comparison we had a total of five baptisms between January 2016 and April 2022. Bob Bliesner made the motion to receive Amara and Jace for membership, Blanche Buckley 2nd the motion and the motion passed.

2.5 Missions Update

A. California Missions Offering—We gave \$1015 to the CMO which exceeded our goal of \$600.

B. Hurricane Ian Gifts through Send Relief—As of last Sunday, we had given \$590 to Send Relief to aid in the recovery from Hurricane Ian. Send Relief coordinates Southern Baptist disaster relief efforts for both the North American Mission Board and the International Mission Board.

C. Operation Christmas Child—This year's emphasis has begun. We have budgeted \$600 which will be used to produce 24 "Build a Box" online. We are encouraging people to either build their own box and donate \$10 for the shipping and handling or contribute to help build more boxes online.

D. Giving Tree—The Giving Tree program began in 2012 and has been an annual ministry we have done with Head Start. Originally 20 families were selected, and church members provided two gifts for every child and a food box for the family. Since 2019 the program has focused solely on providing a food box. In 2020 and 2021 the Church provided food boxes for all 40 families in the three non-tribal Head Start Programs.

The church has applied for and received Holiday Partnership Grants from the Wild Rivers Community Foundation the past four years. Last year's grant was for \$800. The grant deadline for this year is this Friday. In the past we have received donations from Alexandre Family Farm, Rumiano's Cheese, Walmart, and Community Assistance Network. We have not had contact with Head Start yet this year. We need to determine whether we want to continue with the program and if we do, how we want to approach this year.

After much discussion, and consideration of a variety of other options, Bob Bliesner made a motion to discontinue the Head Start food box program this year to explore other options. 2nd by Blanche Buckley and motion carried.

2.6 Building & Grounds

A. Parsonage Update—The kitchen remodel is complete, and the cost came in on budget at approximately \$45k. This includes all the work done by the contractor as well as the purchase of new appliances. An open house was held to provide an opportunity for the Church to see the new kitchen. The Church had previously approved paying for the project with the Designated Parsonage Fund, the Designated Maintenance Fund, and the Designated New Equipment Fund. These funds came to a total of \$40k leaving a balance of \$5k to be allocated from another fund or added into the General Fund Budget. The bills have all been paid and we are current showing a \$5k deficit in the Parsonage Designated Fund.

The Church needs to determine how it wants to cover this final cost of the project. We currently have over \$39k in the General Reserve which would be one option for closing out the remodel.

Ron Campbell made a motion and Bob Blienser 2nd the motion to take \$5,000 from the general reserve fund to cover the deficit of the parsonage remodel. Motion passed.

B. Ministry House—There have been some plumbing issues at the house over the last several months. Plumbers have been called three times since April. This week Woods Plumbing removed a clog and then did some evaluation of the system. There is some work needed and they will be providing a cost estimate. We have been setting aside the \$200 that we receive monthly from Del Norte Mission Possible and can use a portion of that to cover the cost. Daphne has indicated that she is going to ask the Board to consider covering the cost of the most recent work.

A motion was made by Jorge Galindo and 2nd by Ron Campbell to do the needed work and explore removing the cast iron piping and use the Ministry House Fund to pay for the work. Motion passed.

3. New Business

3.1 Emergency Use Facility Use Agreement with Uncharted Shores Academy.

Uncharted Shores Academy has requested use of the Church as an emergency evacuation rally point for their students and staff. The school uses the facility at St. Joseph's Catholic Church which lies in the Tsunami inundation zone. Use of our facility would only occur when an evacuation order was given, or during regular training drills. A facility use agreement has been completed and the school will identify the Church as an additional insured to cover all liability issues. Pastor has met with the staff and reviewed the facility and the procedures involved in using the Church. This use is in line with the Church establishing MOUs with both the Red Cross and Del Norte County to be used as an Emergency Shelter. Pastor recommends the approval of the use contingent on a completed Facility Use Agreement.

Motion was made by Jorge Galindo and 2nd by Bob Bliesner to approve the agreement. Motion passed.

Note: A community wide evacuation drill will be held on October 27th. The Church will be used as a demonstration sight by Red Cross to help the community understand how an evacuation will work and what resources will be available immediately. Pastor has spoken with Del Norte County Emergencies services and the Red Cross to prepare for the exercise. A conversation about how our Southern Baptist Disaster Relief teams could be mobilized was part of the discussion.

3.2 Facility Use Request from local chapter of P.E.O. (Philanthropic Educational Organization).

The local chapter of the Philanthropic Educational Organization (P.E.O) has requested using the Church on the second Sunday of the month from 1-4 PM for their monthly meetings. P.E.O. is a 150-year-old international women's organization that supports women's educational goals. The local chapter works with the California State Chapter to administer 5 primary scholarships. Pastor has met with them, and they have used the Church twice on an informal trial basis. There were no issues with the use, they were responsible in cleaning up after themselves. They have completed a Facility Use Agreement and provided verification that they have added the Church as an additional insured on their policy to cover all liability issues. They would like to be placed on the 2023 calendar. Pastor recommends approving this request.

Sharel Campbell made a motion to approve the request it was 2nd by Ron Campbell. The motion passed.

4. Announcements & Discussion about Coming Events

Christmas Eve service Saturday, 6:00 PM and Christmas day service at the regular time 10:00 AM.

Respectfully submitted,

Lenea Inscore, Church Clerk

First Baptist Church - General Fund
Profit & Loss - Quarter Draft
 July through September 2022

	TOTAL
Income	
3000 · General Fund Income	
3001 · General Fund Giving	28,944.46
3002 · General Fund Interest Income	49.71
	28,994.17
Total 3000 · General Fund Income	
3900 · Pass-Through Income	273.00
4100 · Designated Missions Income	
4103 · Missions Development	100.00
4121 · CMO-California Mission	1,015.00
4145 · Ministry House In	600.00
	1,715.00
Total 4100 · Designated Missions Income	
Total Income	30,982.17
Gross Profit	30,982.17
Expense	
5100 · Budgeted Missions Expense	
5101 · Cooperative Program	869.00
5104 · Wiesners - Rocklin Global	300.00
5105 · CAN-Community Assist Network	150.00
5106 · Alsups - Manna Worldwide	300.00
5107 · Kecks - Global Ind Baptist	300.00
	1,919.00
Total 5100 · Budgeted Missions Expense	
5200 · Pastoral Ministries	
5201 · Salary	10,050.00
5202 · Retirement	5,010.00
5203 · Medical	1,749.00
5204 · Reimbursements	201.69
5206 · Health Insurance Set Aside	3,750.00
	20,760.69
Total 5200 · Pastoral Ministries	
5300 · Administration & Support Exp	
5301 · Office Supplies	112.94
5302 · Advertising	100.00
5304 · Software & Subscriptions	268.99
5322 · Pulpit Supply	150.00
	631.93
Total 5300 · Administration & Support Exp	
5400 · Education & Outreach Expense	
5401 · Literature & Materials	145.14
5402 · VBS-Vacation Bible School	444.11
5421 · Outreach / Events	-33.00
	556.25
Total 5400 · Education & Outreach Expense	
5600 · Fellowship Expense	
5601 · Fellowship Supplies	69.75
	69.75
Total 5600 · Fellowship Expense	
5700 · Facilities Expense	
5701 · General Maintenance	247.28
5720 · Utilities Expense	
5721 · Alarm	121.50
5722 · Electricity	409.16
5724 · Phone/Internet	551.88
5725 · Propane	287.41
5726 · Trash	733.98
5727 · Water	268.96
	2,372.89
Total 5720 · Utilities Expense	

3:29 PM

10/11/22

Accrual Basis

First Baptist Church - General Fund

Profit & Loss - Quarter Draft

July through September 2022

	TOTAL
5730 · Property Taxes	103.00
5740 · Property Insurance	1,874.00
5741 · Worker's Comp Insurance	61.00
5750 · New Equipment	145.34
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Total 5700 · Facilities Expense	4,803.51
5900 · Pass Through Out	273.00
6100 · Designated Missions Expense	
6121 · CMO-CA Mission Offering Out	1,015.00
6145 · Ministry House Out	600.00
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Total 6100 · Designated Missions Expense	1,615.00
9000 · Clearing	0.00
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Total Expense	30,629.13
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Net Income	353.04
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First Baptist Church
Crescent City, CA
Designated Accounts Activity
1st Quarter, FY 2022-2023

	6/30/2022			9/30/2022
	Balance	Added	Less	Balance
Baptist Foundation	\$ (60,000.00)	-	-	\$ (60,000.00)
Benevolence	\$ 1,326.93	-	-	\$ 1,326.93
Camp	\$ 559.37	-	-	\$ 559.37
Children's Ministry	\$ 362.66	-	-	\$ 362.66
General Reserve	\$ 39,143.27	-	-	\$ 39,143.27
Health Ins Set Aside	\$ 29,850.00	3,750.00	-	\$ 33,600.00
Health Reimbursement Acct	\$ 5,131.83	1,749.00	1,859.18	\$ 5,021.65
Insurance, Parsonage	\$ 777.46	248.00	759.50	\$ 265.96
Insurance, Church	\$ 4,134.75	1,316.00	4,047.05	\$ 1,403.70
Insurance, Renter	\$ 11.62	109.00	-	\$ 120.62
Insurance, W/C	\$ 331.69	61.00	280.72	\$ 111.97
Interest Income	\$ 186.10	91.09	46.84	\$ 230.35
Maintenance	\$ 8,671.71	-	8,671.71	\$ -
Memorial Fund	\$ 2,514.12	-	-	\$ 2,514.12
Men's Ministry	\$ 120.57	-	-	\$ 120.57
Ministry House, Gifts	\$ 400.00	-	-	\$ 400.00
Ministry House, Prop Ins	\$ 632.08	201.00	618.45	\$ 214.63
Ministry House, Prop Tax	\$ 503.56	42.00	-	\$ 545.56
Ministry House, Rent Inc	\$ 4,800.00	600.00	-	\$ 5,400.00
Mission Development	\$ 5,402.37	-	-	\$ 5,402.37
New Equipment, Admin	\$ 400.00	-	-	\$ 400.00
New Equipment, Music	\$ (90.88)	-	-	\$ (90.88)
New Equipment, Other	\$ 5,000.00	-	5,000.00	\$ -
Parsonage	\$ 12,852.43	13,671.71	31,560.46	\$ (5,036.32)
Property Tax, Corner Lot	\$ -	-	-	\$ -
Property Tax, Parsonage	\$ 761.30	61.00	-	\$ 822.30
Senior Adult Ministry	\$ 451.20	-	-	\$ 451.20
Stained Glass Windows	\$ -	-	-	\$ -
Vacation Bible School	\$ -	55.00	-	\$ 55.00
Women's Ministry	\$ 574.21	-	-	\$ 574.21
Youth Ministry	\$ 1,832.95	-	-	\$ 1,832.95
	\$ 66,641.30	\$ 21,954.80	\$ 52,843.91	\$ 35,752.19
Including Foundation Funds:	\$ 126,641.30			\$ 95,752.19

Net Change: \$ (30,889.11)

FIRST BAPTIST CHURCH 2022-2023 AMENDED BUDGET -- 10/12/22

	<u>22/23 Budget</u> 7/1/22-6/30/23	Amended 10/12/22	<u>22/23 Budget</u> as Amended
<u>5100 BUDGETED MISSION MINISTRIES</u>			
5101 Cooperative Program (3%)	\$ 4,000		\$ 4,000
5103 Missions Development	\$ -		\$ -
5104 Rocklin (Wiesners)	\$ 1,200		\$ 1,200
5105 CAN-Community Assistance Network	\$ 600		\$ 600
5106 Manna Worldwide (Alsups)	\$ 1,200		\$ 1,200
5107 Global Independent Baptist Missions (Kecks)	\$ 1,200		\$ 1,200
5130 OCC-Operation Christmas Child	\$ 600		\$ 600
5131 Giving Tree	\$ 600		\$ 600
TOTAL BUDGETED MISSION MINISTRIES	\$ 9,400		\$ 9,400
<u>5200 PASTORAL MINISTRIES</u>			
5201 Pastor's Salary	\$ 40,200		\$ 40,200
5202 Retirement	\$ 20,040		\$ 20,040
5203 HRA Reimbursement	\$ 6,000		\$ 6,000
5204 Reimbursed Ministry Expenses	\$ 1,500		\$ 1,500
5205 Convention/Mission Expense	\$ -		\$ -
5206 Health Insurance Set Aside	\$ 15,000		\$ 15,000
TOTAL PASTORAL MINISTRIES	\$ 82,740		\$ 82,740
<u>5300 ADMINISTRATION & SUPPORT</u>			
5301 Office Supplies	\$ 400		\$ 400
5302 Advertising	\$ 1,400		\$ 1,400
5303 New Equipment/Software	\$ 500		\$ 500
5304 Software subscriptions	\$ 500		\$ 500
5305 Technology Support	\$ 500	\$ (250)	\$ 250
5321 Benevolence	\$ 900		\$ 900
5322 Pulpit Supply	\$ 450		\$ 450
TOTAL ADMINISTRATION & SUPPORT	\$ 4,650		\$ 4,400
<u>5400 EDUCATION & OUTREACH MINISTRIES</u>			
5401 Literature & Materials	\$ 200		\$ 200
5402 Vacation Bible School	\$ -	\$ 500	\$ 500
5403 Youth Ministries	\$ -		\$ -
5404 Children's Ministries	\$ -		\$ -
5405 Miscellaneous Ministries	\$ 100		\$ 100
Subscriptions	\$ 660		\$ 660
5411 Evangelism	\$ 300		\$ 300
5421 Outreach/Events	\$ 800		\$ 800
TOTAL EDUCATION & OUTREACH MINISTRIES	\$ 2,060		\$ 2,560
<u>5500 WORSHIP / MUSIC MINISTRIES</u>			
5501 Miscellaneous Music	\$ 150		\$ 150
5502 Worship Supplies	\$ -		\$ -
5503 Worship Equipment & Supplies	\$ 1,000	\$ (250)	\$ 750
5504 Worship Subscriptions	\$ 1,500		\$ 1,500
TOTAL WORSHIP / MUSIC MINISTRIES	\$ 2,650		\$ 2,400
<u>5600 FELLOWSHIP MINISTRIES</u>			
5601 Fellowship Supplies	\$ 600		\$ 600
5602 Fellowship Equipment	\$ 100		\$ 100
TOTAL FELLOWSHIP MINISTRIES	\$ 700		\$ 700
<u>5700 FACILITY MINISTRIES</u>			
5701 General Maintenance	\$ 5,000		\$ 5,000
5702 Parsonage Maintenance	\$ 500		\$ 500
5703 Ministry House Maintenance	\$ 500		\$ 500
5710 Janitorial Supplies	\$ 600		\$ 600
5711 Janitorial Services	\$ 600		\$ 600
5720 Utilities	\$ 15,188		\$ 15,188
5730 Property Taxes (set aside)	\$ 1,212		\$ 1,212
5740 Property Insurance (set aside)	\$ 6,024		\$ 6,024
5741 Worker's Comp Insurance (set aside)	\$ 300		\$ 300
5750 New Equipment	\$ 500		\$ 500
TOTAL FACILITY MINISTRIES	\$ 30,424		\$ 30,424
Grand Total	\$ 132,624		\$ 132,624
Monthly	\$ 11,052		\$ 11,052