

First Baptist Church
Annual Business Meeting Minutes
July 20, 2022

1. Call to Order

1.1 Minutes & Meeting Materials from March 30, 2022 and April 20, 2022 meeting were posted on the bulletin board and on the Church Website.

2. Reports

2.1 Ministry Updates

A. Celebrate Recovery—Currently serving 40+ adults, 20+ children at Celebration Place, and 6+ 6th-12th Graders in Pre-Recovery. Dinner continues to be served at Foursquare each week. A women's 12 Step group will be starting on Monday nights beginning in September.

B. Del Norte Mission Possible—Program continues to provide connection services to those in need as well as outreach services to the unhoused which includes the weekly shower program. The ministry house currently has three residents. Over the past year 28 women have been housed through the transitional living program. Of those who have been placed 81% have successfully maintained their independence in permanent housing. Currently Daphne is exploring the possibility of making girls aging out of the foster care system a primary focus for the transitional living program.

2.2 Financial Reports

The Annual Fiscal Year Reports (July 2021-June 2022) and the 4th Quarter Reports (April 2022-June 2022) were presented by Pastor Inscore. We had a positive net income of just over \$3,400 for the year. While our budget income was approximately \$4,000 less than last year, we were able to keep expenses below income without sacrificing ministry or operational needs. Motion to approve the financial reports was made by Jorge Galindo and seconded by Bob Bliesner. Motion carried unanimously. Reports are attached.

2.3 Attendance Report

The Annual Attendance Report (July 2021-June 2022) was presented by the Pastor. The following observations were made about the last 12 months: 1. We had in person services every week but one over the last year. We had multiple close COVID contacts in August and had an online only service on 8/15. 2. We met outside from August 29th-October 10th. Attendance was slightly higher outside than in the month preceding this period and the month following. 3. The online audience has remained consistent throughout the year. The highest Sunday attendance was 26 on 9/5/21 and the lowest was 7 on 1/9/22 and 6/19/22. 4. We have had a significant increase to our in-person service since April. We averaged 27 between July 2021 and March 2022 and averaged 47 for April-June 2022 which is a 74% increase. Pastor also noted that discussion group attendance has not been as high post-Covid.

2.4 Membership Report

A. New members by baptism: Ethan James, Charlie Martell, Katelynn Martell, Tom Nosik, Ryan Magnusson, Aaron Starks. A motion to accept all as members was made by Kathy Haggard and seconded by Emma Norbury. Motion carried unanimously.

B. Members who went home to be with the Lord: Marcy Bohannon, Ernie Reyes.

2.5 Missions Update

We received \$4400 in gifts towards our three mission offerings (International, North America, California). We received gifts of \$3400 towards the Giving Tree and Operation Christmas Child programs. The church partnered with Send Relief (IMB/NAMB), and Del Norte Mission Possible to provide 72 backpacks with essential supplies for the unhoused. The church received \$1000 in gifts to help fund the program. The church provided a \$1000 scholarship along with another \$450 in gifts to support Leah Bridgeman on the Nepal Mission Trip. We had a visit from Craig & Jennifer Alsup our missionaries with Manna Worldwide and they gave update on the work and a preview of the Nepal Trip. We had a visit from Kenny & Kaylie Keck our missionaries to Papua New Guinea and they introduced to the work they are doing there.

2.6 Building & Grounds

A. Parsonage Update—Pastor gave an update on the project. While there have been some challenges along the way the project is progressing. Cabinets are being installed this week. Countertops, flooring, setting the appliances are scheduled to be completed by next week. Pastor and Lenea will host an open house when the kitchen is complete. Pastor invited anyone who wanted to see the current progress to view it after the meeting.

3. **New Business**

3.1 Annual Church Budget for 2022-23

The 2022-23 Draft Church Budget was approved on March 30, 2022. There were no changes suggested by the congregation or the Finance Committee. Kathy Haggard asked about the VBS line being \$0 and Pastor noted that we were unsure whether we would have VBS this year when the budget was developed, however, have over \$360 in the Children's Ministry designated fund that we can draw from. A motion to adopt the Final Budget for 2022-23 was made by Jorge and seconded by Sue Bliesner. Motion carried unanimously.

3.2 Nominations for 2022-23

Pastor presented nominations for 2022-23. There were no further nominations or changes to the list. A motion to approve the nominations was made by Blanche Buckley and seconded Bob Bliesner. Motion carried unanimously.

ADMINISTRATION:

Moderator: Pastor Blake Inscore

Church Clerk: Lenea Inscore

Treasurers: Blanche Buckley & Sharel Campbell

Trustees: Bob Bliesner, Ron Cambell, Melvin Haggard

Tellers: Ron Campbell, Jorge Galindo, Melvin Haggard, Kathy Haggard, Bob Bliesner, Shellee Magnuson.

Check Signers: Blanche Buckley, Sharel Campbell, Mark Buckley, Melvin Haggard, Carmen Hollinsead, Pastor Blake Inscore.

MINISTRIES:

Children's Ministries: Kathy Haggard

Youth Ministries:

Women's Ministries: Lenea Inscore

Men's Ministries:

Discussion Group Leaders: Jorge Galindo, Sharel Campbell, Kathy Haggard

Children's Church Teachers: Kathy Haggard, Sue Bliesner, Julie Winkelmann

COMMITTEES/COORDINATORS:

Fellowship: Steve & Julie Winkelmann

Building & Grounds: *Ron Campbell, Melvin Haggard, Steve Winkelmann, Mark Buckley.

Budget & Finance: *Bob Bliesner, Blanche Buckley, Sharel Campbell, Melvin Haggard, Shellee Magnuson.

Giving Tree Program: Pastor Blake Inscore

Operation Christmas Child: Sharel Campbell

*Chair of the Committee

4. Coming Events: Vacation Bible School, August 15-17, 2022. Church Picnic, August 21, 2022. Pastor will be on vacation: September 19-October 3, 2022.

Meeting adjourned at 7:00 PM.

Minutes compiled by Pastor Blake Inscore

ANNUAL FINANCE REPORT - DRAFT
July 2021 - June 2022

<u>GENERAL FUND</u>		<u>Income Summary</u>		
Beginning Balance	\$ 83,757.12	GENERAL GIVING	\$ 125,495.19	
Income	\$ 138,537.04	CCCU INTEREST	\$ 353.83	
Expenses	\$ 195,111.13	CCCU VISA Points	\$ 200.00	
Ending Balance	\$ 27,183.03	GEN FUND - OTHER	\$ 40.00	
		PASS-THRU INCOME	\$ 575.00	
		MISSION DEVELOPMENT	\$ 1,479.10	
Total Net Income	\$ (56,574.09) *	AAEO-ANNIE ARMSTRONG	\$ 1,801.00	
		CMO-CA MISSIONS	\$ 1,895.00	
Budget YTD	\$ 129,790.00	LMCO-LOTTIE MOON	\$ 700.00	
Budget Offering YTD	\$ 125,495.19	OCC-OP CHRISTMAS CHILD	\$ 1,150.00	
Budget Net Income	\$ (4,294.81)	GIVING TREE	\$ 2,247.92	
		MINISTRY HOUSE IN	\$ 2,400.00	
		ALSUPS, MANNA WORLDWIDE	\$ 75.00	
		KECKS, GLOBAL INDEPENDENT	\$ 125.00	
* \$60,000 transferred to CA Baptist Foundation investment.				
Actual Net Income =	\$ 3,425.91		\$ 138,537.04	
<u>DESIGNATED FUND</u>		<u>Account Balances</u>		
Benevolence	\$ 1,326.93	Memorial Fund	\$ 2,514.12	
Camp	\$ 559.37	Men's Ministry	\$ 120.57	
Children's Ministry	\$ 362.66	MH* Gifts, Ins, Taxes	\$ 1,535.64 *Ministry House	
General Reserve	\$ 39,143.27	Ministry House Rent	\$ 4,800.00	
Health Insurance Set-Aside	\$ 29,850.00	Mission Development	\$ 5,402.37	
Health Reimbursement Account	\$ 5,131.83	New Equipment	\$ 5,309.12	
Insurance, Parsonage	\$ 777.46	Parsonage	\$ 12,852.43	
Insurance, Church	\$ 4,134.75	Prop Tax, Parsonage	\$ 761.30	
Insurance, Renter	\$ 11.62	Senior Adult Ministry	\$ 451.20	
Insurance, Worker Comp	\$ 331.69	Stained Glass Win	\$ -	
CCCU Interest Income	\$ 186.10	Women's Ministry	\$ 574.21	
Maintenance	\$ 8,671.71	Youth	\$ 1,832.95	
		Ending Balance	\$ 126,641.30	
<u>INVESTMENTS</u>		Beginning Balance	Change	Ending Balance
Funds with CA Baptist Foundation	Principal	6/30/2021		6/30/2022
General Funds	\$90,000.00	\$30,140.39	\$61,457.41	\$91,597.80
Designated Funds	\$60,000.00	\$0.00	\$60,662.23	\$60,662.23
Funds with Edward Jones				
Scholarship Fund	\$60,000.00	\$76,362.22	(\$7,430.17)	\$68,932.05 6/24/2022
IN SUMMARY:		General Fund	Designated Fund	
Dedicated		Coast CU Checking:	\$27,183.03	\$66,641.30
Scholarship Fund:	\$68,932.05	CA Baptist Foundation:	\$91,597.80	\$60,662.23
Available Funds:	\$8,932.05	Totals:	\$118,780.83	\$127,303.53
		TOTAL AVAILABLE CASH ASSETS:		\$246,084.36

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10/10/22

Accrual Basis

First Baptist Church - General Fund
Profit & Loss - YTD Final
July 2021 through June 2022

	Jul - Sep 21	Oct - Dec 21	Jan - Mar 22	Apr - Jun 22	TOTAL
Income					
3000 · General Fund Income					
3001 · General Fund Giving	35,463.25	29,726.80	30,301.20	30,003.94	125,495.19
3002 · General Fund Interest Income	153.58	192.81	-41.54	48.98	353.83
3003 · General Fund VISA Points	100.00	0.00	100.00	0.00	200.00
3010 · Investment Funds	0.00	0.00	0.00	0.00	0.00
3000 · General Fund Income - Other	40.00	0.00	0.00	0.00	40.00
Total 3000 · General Fund Income	35,756.83	29,919.61	30,359.66	30,052.92	126,089.02
3900 · Pass-Through Income	0.00	575.00	0.00	0.00	575.00
4100 · Designated Missions Income					
4103 · Missions Development	0.00	1,004.10	50.00	425.00	1,479.10
4106 · Aisups - Manna Worldwide	0.00	0.00	0.00	75.00	75.00
4107 · Kecks - Global Ind	0.00	0.00	0.00	125.00	125.00
4120 · AAEO-Annie Armstrong	0.00	0.00	25.00	1,776.00	1,801.00
4121 · CMO-California Mission	1,895.00	0.00	0.00	0.00	1,895.00
4122 · LMCO-Lottie Moon Christmas	0.00	675.00	25.00	0.00	700.00
4130 · OCC-Operation Christmas Child	25.00	1,125.00	0.00	0.00	1,150.00
4131 · Giving Tree	0.00	2,247.92	0.00	0.00	2,247.92
4145 · Ministry House In	600.00	600.00	600.00	600.00	2,400.00
Total 4100 · Designated Missions Income	2,520.00	5,652.02	700.00	3,001.00	11,873.02
Total Income	38,276.83	36,146.63	31,059.66	33,053.92	138,537.04
Gross Profit	38,276.83	36,146.63	31,059.66	33,053.92	138,537.04
Expense					
5000 · General Fund Expense					
5001 · Interest Expense	0.00	0.00	4,149.01	0.00	4,149.01
5000 · General Fund Expense - Other	0.00	0.00	0.00	0.00	0.00
Total 5000 · General Fund Expense	0.00	0.00	4,149.01	0.00	4,149.01
5100 · Budgeted Missions Expense					
5101 · Cooperative Program	1,064.00	891.00	908.00	900.00	3,763.00
5103 · Missions Development	0.00	983.25	0.00	475.00	1,458.25
5104 · Wiesners - Rocklin Global	300.00	300.00	300.00	300.00	1,200.00
5105 · CAN-Community Assist Network	150.00	150.00	150.00	150.00	600.00
5106 · Aisups - Manna Worldwide	300.00	300.00	300.00	375.00	1,275.00
5107 · Kecks - Global Ind Baptist	300.00	300.00	300.00	425.00	1,325.00
5130 · OCC-Operation Christmas Child	0.00	0.00	1,750.00	0.00	1,750.00
5131 · Giving Tree Expense	0.00	922.92	527.67	0.00	1,450.59
Total 5100 · Budgeted Missions Expense	2,114.00	3,847.17	4,235.67	2,625.00	12,821.84
5200 · Pastoral Ministries					
5201 · Salary	10,050.00	10,050.00	10,050.00	10,050.00	40,200.00
5202 · Retirement	5,010.00	5,010.00	5,010.00	5,010.00	20,040.00
5203 · Medical	1,749.00	1,749.00	1,749.00	1,749.00	6,996.00
5204 · Reimbursements	227.01	219.48	397.90	291.31	1,135.70
5206 · Health Insurance Set Aside	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00
Total 5200 · Pastoral Ministries	20,786.01	20,778.48	20,956.90	20,850.31	83,371.70
5300 · Administration & Support Exp					
5301 · Office Supplies	217.57	157.34	24.77	94.83	494.51
5302 · Advertising	0.00	0.00	0.00	1,130.00	1,130.00
5304 · Software & Subscriptions	99.99	0.00	273.90	149.90	523.79
5321 · Benevolence	0.00	0.00	0.00	216.99	216.99
5322 · Pulpit Supply	250.00	150.00	0.00	150.00	550.00
5330 · Misc Admin; Fraud; Disputes	36.16	-36.16	0.00	0.00	0.00
Total 5300 · Administration & Support Exp	603.72	271.18	298.67	1,741.72	2,915.29

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10/10/22

Accrual Basis

First Baptist Church - General Fund
Profit & Loss - YTD Final
July 2021 through June 2022

	Jul - Sep 21	Oct - Dec 21	Jan - Mar 22	Apr - Jun 22	TOTAL
5400 · Education & Outreach Expense					
5401 · Literature & Materials	116.26	86.78	0.00	107.67	310.71
5406 · Subscriptions	0.00	0.00	0.00	659.89	659.89
5421 · Outreach / Events	72.54	49.32	120.00	0.00	241.86
Total 5400 · Education & Outreach Expense	188.80	136.10	120.00	767.56	1,212.46
5500 · Worship Expense					
5501 · Music	120.70	0.00	0.00	0.00	120.70
5502 · Worship Supplies	0.00	0.00	0.00	32.13	32.13
5503 · Worship Equipment	17.35	0.00	97.60	0.00	114.95
5504 · Worship Subscriptions	0.00	0.00	0.00	252.00	252.00
Total 5500 · Worship Expense	138.05	0.00	97.60	284.13	519.78
5600 · Fellowship Expense					
5601 · Fellowship Supplies	0.00	0.00	0.00	47.19	47.19
Total 5600 · Fellowship Expense	0.00	0.00	0.00	47.19	47.19
5700 · Facilities Expense					
5701 · General Maintenance	427.59	1,341.16	516.43	213.98	2,499.16
5702 · Parsonage Maintenance	2.28	0.00	0.00	0.00	2.28
5703 · Ministry House Maintenance	265.70	0.00	86.98	288.21	640.89
5710 · Janitorial Supplies	160.02	26.80	39.97	0.00	226.79
5720 · Utilities Expense					
5724 · Phone/Internet	0.00	0.00	0.00	137.97	137.97
5726 · Trash	0.00	0.00	0.00	176.84	176.84
5727 · Water	0.00	0.00	0.00	67.24	67.24
5720 · Utilities Expense - Other	2,169.89	2,509.63	3,660.42	2,169.75	10,509.69
Total 5720 · Utilities Expense	2,169.89	2,509.63	3,660.42	2,551.80	10,891.74
5730 · Property Taxes	750.00	624.00	561.00	0.00	1,935.00
5740 · Property Insurance	1,314.00	1,314.00	1,389.00	2,178.00	6,195.00
5741 · Worker's Comp Insurance	87.00	87.00	78.00	60.00	312.00
Total 5700 · Facilities Expense	5,176.48	5,902.59	6,331.80	5,291.99	22,702.86
5900 · Pass Through Out	0.00	575.00	0.00	0.00	575.00
6100 · Designated Missions Expense					
6120 · AAEO-Annie Armstrong Out	0.00	0.00	25.00	1,776.00	1,801.00
6121 · CMO-CA Mission Offering Out	1,895.00	0.00	0.00	0.00	1,895.00
6122 · LMCO-Lottie Moon Christmas-Out	0.00	675.00	25.00	0.00	700.00
6145 · Ministry House Out	600.00	600.00	600.00	600.00	2,400.00
Total 6100 · Designated Missions Expense	2,495.00	1,275.00	650.00	2,376.00	6,796.00
6400 · Designated Expense / Transfer					
6420 · CA Baptist Foundation Invest	0.00	0.00	60,000.00	0.00	60,000.00
Total 6400 · Designated Expense / Transfer	0.00	0.00	60,000.00	0.00	60,000.00
9000 · Clearing	0.00	0.00	0.00	0.00	0.00
Total Expense	31,502.06	32,785.52	96,839.65	33,983.90	195,111.13
Net Income	6,774.77	3,361.11	-65,779.99	-929.98	-56,574.09

QUARTERLY FINANCE REPORT - DRAFT

April - June 2022

<u>GENERAL FUND</u>		<u>Income Summary</u>	
Beginning Balance	\$ 28,113.01	GENERAL GIVING	\$ 30,003.94
Income	\$ 33,053.92	CCCU INTEREST	\$ 48.98
Expenses	\$ 33,983.90	CCCU VISA Points	
Ending Balance	\$ 27,183.03	GEN FUND - OTHER	
		PASS-THRU INCOME	
Total Net Income	\$ (929.98)	MISSION DEVELOPMENT	\$ 425.00
		AAEO-ANNIE ARMSTRONG	\$ 1,776.00
Budget Qtr	\$ 32,448.00	CMO-CA MISSIONS	
Budget Offering Qtr	\$ 30,003.94	LMCO-LOTTIE MOON	
Budget Net Income	\$ (2,444.06)	OCC-OP CHRISTMAS CHILD	
		GIVING TREE	
		MINISTRY HOUSE IN	\$ 600.00
		ALSUPS, MANNA WORLDWIDE	\$ 75.00
		KECKS, GLOBAL INDEPENDENT	\$ 125.00
			\$ 33,053.92
<u>DESIGNATED FUND</u>			
<u>Account Balances</u>			
Benevolence	\$ 1,326.93	Memorial Fund	\$ 2,514.12
Camp	\$ 559.37	Men's Ministry	\$ 120.57
Children's Ministry	\$ 362.66	MH* Gifts, Ins, Taxes	\$ 1,535.64 *Ministry House
General Reserve	\$ 39,143.27	Ministry House Rent	\$ 4,800.00
Health Insurance Set-Aside	\$ 29,850.00	Mission Development	\$ 5,402.37
Health Reimbursement Account	\$ 5,131.83	New Equipment	\$ 5,309.12
Insurance, Parsonage	\$ 777.46	Parsonage	\$ 12,852.43
Insurance, Church	\$ 4,134.75	Prop Tax, Parsonage	\$ 761.30
Insurance, Renter	\$ 11.62	Senior Adult Ministry	\$ 451.20
Insurance, Worker Comp	\$ 331.69	Stained Glass Win	\$ -
CCCU Interest Income	\$ 186.10	Women's Ministry	\$ 574.21
Maintenance	\$ 8,671.71	Youth	\$ 1,832.95
		Ending Balance	\$ 126,641.30
<u>INVESTMENTS</u>			
		Beginning Balance	Change
Funds with CA Baptist Foundation	Principal	3/31/2022	Ending Balance
General Funds	\$90,000.00	\$90,972.65	6/30/2022
Designated Funds	\$60,000.00	\$60,248.22	\$625.15 \$91,597.80
Funds with Edward Jones			\$414.01 \$60,662.23
Scholarship Fund	\$60,000.00	\$74,985.02	(\$6,052.97) \$68,932.05
			6/24/2022
<u>IN SUMMARY:</u>			
Dedicated		Coast CU Checking:	General Fund
Scholarship Fund: \$68,932.05		CA Baptist Foundation:	Designated Fund
Available Funds: \$8,932.05		Totals:	\$27,183.03 \$66,641.30
			\$91,597.80 \$60,662.23
			\$118,780.83 \$127,303.53
		TOTAL AVAILABLE CASH ASSETS:	\$246,084.36

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10/10/22
Accrual Basis

First Baptist Church - General Fund
Profit & Loss
April through June 2022

	Apr - Jun 22
Income	
3000 · General Fund Income	
3001 · General Fund Giving	30,003.94
3002 · General Fund Interest Income	48.98
Total 3000 · General Fund Income	30,052.92
4100 · Designated Missions Income	
4103 · Missions Development	425.00
4106 · Alsups - Manna Worldwide	75.00
4107 · Kecks - Global Ind	125.00
4120 · AAEO-Annie Armstrong	1,776.00
4145 · Ministry House In	600.00
Total 4100 · Designated Missions Income	3,001.00
Total Income	33,053.92
Gross Profit	33,053.92
Expense	
5100 · Budgeted Missions Expense	
5101 · Cooperative Program	900.00
5103 · Missions Development	475.00
5104 · Wiesners - Rocklin Global	300.00
5105 · CAN-Community Assist Network	150.00
5106 · Alsups - Manna Worldwide	375.00
5107 · Kecks - Global Ind Baptist	425.00
5131 · Giving Tree Expense	0.00
Total 5100 · Budgeted Missions Expense	2,625.00
5200 · Pastoral Ministries	
5201 · Salary	10,050.00
5202 · Retirement	5,010.00
5203 · Medical	1,749.00
5204 · Reimbursements	291.31
5206 · Health Insurance Set Aside	3,750.00
Total 5200 · Pastoral Ministries	20,850.31
5300 · Administration & Support Exp	
5301 · Office Supplies	94.83
5302 · Advertising	1,130.00
5304 · Software & Subscriptions	149.90
5321 · Benevolence	216.99
5322 · Pulpit Supply	150.00
Total 5300 · Administration & Support Exp	1,741.72
5400 · Education & Outreach Expense	
5401 · Literature & Materials	107.67
5406 · Subscriptions	659.89
Total 5400 · Education & Outreach Expense	767.56
5500 · Worship Expense	
5502 · Worship Supplies	32.13
5504 · Worship Subscriptions	252.00
Total 5500 · Worship Expense	284.13
5600 · Fellowship Expense	
5601 · Fellowship Supplies	47.19
Total 5600 · Fellowship Expense	47.19
5700 · Facilities Expense	
5701 · General Maintenance	213.98
5703 · Ministry House Maintenance	288.21

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10/10/22

Accrual Basis

First Baptist Church - General Fund
Profit & Loss
April through June 2022

	<u>Apr - Jun 22</u>
5720 · Utilities Expense	
5724 · Phone/Internet	137.97
5726 · Trash	176.84
5727 · Water	67.24
5720 · Utilities Expense - Other	<u>2,169.75</u>
Total 5720 · Utilities Expense	2,551.80
5740 · Property Insurance	2,178.00
5741 · Worker's Comp Insurance	<u>60.00</u>
Total 5700 · Facilities Expense	5,291.99
6100 · Designated Missions Expense	
6120 · AAEO-Annie Armstrong Out	1,776.00
6145 · Ministry House Out	<u>600.00</u>
Total 6100 · Designated Missions Expense	2,376.00
9000 · Clearing	<u>0.00</u>
Total Expense	<u>33,983.90</u>
Net Income	<u><u>-929.98</u></u>